



# PARTY PLANNER GUIDE



At Stoney Creek School of Art, we want to incorporate creative fun & learning into your child's birthday celebration. We hope to make this a simple process in helping you customize your child's party.

## Package A: CRAFTY CREATIONS

Duration: 2 hours with time for Cake

- ◆ Choose from the Project Selections List
- ◆ 30 minutes for cake & present opening time (after projects)
- ◆ Guest of Honour Creates for Free
- ◆ Happy Birthday Poster for guests to sign
- ◆ Balloon, Streamer & Banner Sign Decorations
- ◆ Party Theme Face Painting upon arrival

Fee: \$125.00 plus \$4.50/guest for materials (GST extra)

## Package B: ART ATTACK

Duration: 2 ½ hours with time for Food & Cake

- ◆ Choose from the Project Selections List
- ◆ 50 minutes for food, cake & present opening time
- ◆ Guest of Honour Creates for Free
- ◆ Happy Birthday Poster for guests to sign
- ◆ Balloon & Streamer & Banner Sign Decorations
- ◆ Party Theme Face Painting upon arrival

Fee: \$135.00 plus \$4.50/guest for materials (GST extra)

We offer party times on Saturdays only.  
10:00-12:30 or 2-4:30 or Custom time slot \*

To keep prices reasonable we suggest you bring your own food, drinks & cake. (fridge/freezer available if needed)

## Package C: EXPRESSIVE TOUCH

Duration : 2 ½ hours with Loot Bags included

- ◆ Choose from Project Selections List
- ◆ 50 minutes for food, cake & present opening time
- ◆ Guest of Honour Creates for Free
- ◆ Happy Birthday Poster for guests to sign
- ◆ Balloon & Streamers & Banner Sign Decorations
- ◆ Party Theme Face Painting upon arrival
- ◆ Arts & Crafts Surprise Loot Bags

Fee: \$145.00 plus \$9.50/guest for materials (GST extra)

### Please Note:

- We suggest you book your party about 1 month ahead of time.
- Select a theme and project for us to coordinate for you and your guests. We need at least 1 week notice on the project.
- The room will be ready for you upon arrival.
- If you wish to arrive more than 10 minutes before the party starts please notify us.
- If possible check to see if your guests have any allergies or special needs ahead of time.
- An additional fee is charged for custom time slots.

## ☺ PARTY TIME CHECKLIST ☺

### We Provide:

- ✓ Room Decorations- Balloons, Birthday Signs
- ✓ Party
- ✓ White plates, Cups, Spoons, Serviettes
- ✓ Cake Knife & Matches (Candles available)
- ✓ Birthday Poster Board for guests to sign & decorate
- ✓ Welcome Sign for guests
- ✓ Paper Bags for small arts & crafts projects when needed
- ✓ Face Painting for guests

### You Provide:

- ✓ Food (Please consider the time booked when planning)
- ✓ Drinks
- ✓ Cake or Dessert
- ✓ Loot Bags – Optional (Package C- includes art loot bags)
- ✓ Book your party time, date, package & projects with us
- ✓ Party Guest List with emergency contact numbers.

## ☺ BIRTHDAY PARTY PLANNER CONTRACT

Birthday Person's Name: \_\_\_\_\_

Birthday Age: \_\_\_\_\_ M/F

Guardian's Name: \_\_\_\_\_

Phone # \_\_\_\_\_

Cell or Work # \_\_\_\_\_

Home Address: \_\_\_\_\_

City \_\_\_\_\_ Postal Code: \_\_\_\_\_

Number of invited guests including the Birthday Person : \_\_\_\_\_

*For parties exceeding 15 guests, a second instructor will be required at an additional fee of \$15/hr*

Special Needs: \_\_\_\_\_

Party Package: \_\_\_\_\_

Party Date: \_\_\_\_\_

Time Booked: \_\_\_\_\_

Party Fee: Check / Cash \$ \_\_\_\_\_

Date: \_\_\_\_\_

Party Fee is paid upon booking and guest fee + GST is paid on day of party after final guest count.

Cheques are payable to:

**Stoney Creek School of Art**

A cancellation fee of \$30.00 will be charged for parties cancelled with less than 14 days notice.

" I hereby release Stoney Creek School of Art from all claims for damages arising from participation hereon during any program or in any location where a program is held, except where such damage or injury results from the negligence of the School and/ or it's employees. I accept full liability & responsibility for the guests invited to the party and will bring an emergency contact list on the day of the party."

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

# CREATIVE BIRTHDAY PARTIES

For Kids Ages 5-15

Customize Your Child's Special Day with  
A Creative Arts & Crafts Project ☺  
Let Them Celebrate Their Creative Spirit!

## Party Project Suggestion Lists

It's Your Party ~So Let's  
Give It Your Special  
Creative Look With A  
Customized Project & Theme.



### OUR TOP 10 ART PROJECT FAVORITES:

1. Dinosaur Dig Party
2. Prince & Princess Frames, Crowns & Wands
3. Girl Power Party :Frames, Games, Fab Art,  
or Jewelry & Jewelry Box Crafts
4. Pirate Treasure Party
5. Ancient Egyptian Party
6. Garden Party
7. Outer Space Art Attack
8. Cartoon-A-Rama Party : Draw, Craft  
& Sculpt Famous Cartoons
9. Animal Kingdom Party
10. Art Attack Party: Draw, Paint and Sculpt

Something New for 2006-  
Kids Scrap Booking Party

- \*ask about the project options & customizing any craft
- \*these projects have a variety of theme craft options  
that are geared to various ages and abilities.

## ✓ MY PARTY GUEST LIST

Number of invited guests: \_\_\_\_\_

Number of guests to RSVP: \_\_\_\_\_

Number of guests that arrived: \_\_\_\_\_

### Guest Name & Contact Phone Number:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

Notes: \_\_\_\_\_

Party Projects Selected:

\_\_\_\_\_

\_\_\_\_\_

# Stoney Creek School of Art

## BIRTHDAY PARTY PLANNER



### FOR KIDS

### AGES 5-15

### CREATIVE FUN FOR ALL!

Customize Your  
CHILD'S SPECIAL DAY  
ARTS & CRAFTS PROJECTS  
That CELEBRATE THEIR  
CREATIVE SPIRIT!

**CALL TO BOOK YOUR PARTY**

**905-643-3513**

**CONTACT: SANDRA MERCURI**

Mailing Address: 203 Main St. W., Grimsby, On L3M 1S1

Facility Location: 200 Jones Rd, Stoney Creek  
(at Hwy #8 beside Stoney Creek City Hall)